

How To Register Your Account in SmartHub (Web)

STEP 1



From the SmartHub login screen, click on **Sign up to access our Self Service site**.

STEP 2



Fill out the registration form completely and click the **Submit** button.

STEP 3

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Enter the requested account information in order to verify your identity and click **Submit**. Answers must match account info exactly.

STEP 4

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Login	

When successful, you'll get a congratulations notification like this.

STEP 7

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After you set your password, you'll be asked if you want to try Paperless Billing. Click **Yes** and **Submit** to activate.

STEP 10

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On the notifications settings screen, you'll be able to set alerts in the categories of Billing, Service, Events, and News.

STEP 5



Check your inbox for an email that will contain a button asking you to **Verify Your Account**.

STEP 8



The final step will be to set your security phrase. Once you have done that, you are ready to use SmartHub!

STEP 11



Congratulations! You have successfully registered your account. Browse around and see all the ways to save time and money.

STEP 6

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You will then be taken to a screen asking you to set your new password.

STEP 9



You will be asked to review your notification settings in SmartHub. Click **Yes** to view those settings.